



Brighton Youth Centre

BRIGHTON YOUTH CENTRE – APPLICATION FORM

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|---|--|
| Position being applied for: | |
| Please tell us where you heard about this role: | |

| Your details | |
|---------------------|--|
| Name: | |
| Address: | |
| Phone: | |
| Email: | |

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|-------------------------------|--|
| Position Applied For: | |
| Application Reference Number: | |



Brighton Youth Centre

Education and training

Please give details of any courses, qualifications or other training relevant to the role:

| Date | Course and training organisation/academic institution | Qualifications Achieved |
|------|---|-------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Employment

Your current or most recent employer:

Name of employer:

Address:

Postcode:

Job title:

Length of time with employer:

Reason for leaving:

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3. Knowledge, Skills and Experience Relevant to the Post

When completing this section, use the advertised job criteria as a guide for your responses. Describe how these relate to the criteria by giving clear examples.

Knowledge, skills and experience are not just gained through full time work. They can also be gained through voluntary work, part-time work, college or school based projects, job clubs, home life or hobbies etc. We do not require your full employment history.

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Interview Arrangements and Availability

Please check off the sessions you are available to cover

WEEKDAYS

For weekday shifts staff will need to be available weekly

| Session Time | Available Weekly |
|-----------------------|------------------|
| Mondays 6 - 10pm | |
| Wednesdays 4 - 9:30pm | |

WEEKENDS

For weekend shifts staff will ideally need to be available weekly. We will also consider splitting sessions between a rota such as alternate weeks, or 4 on 4 off.

| Session Time | Available Weekly | Available on rotation |
|---|------------------|-----------------------|
| Saturdays Full Day 8:45am – 6:30pm | | |
| Saturdays 8:45am - 2pm | | |
| Saturdays 2pm - 6:30pm | | |
| Sundays 10am - Close (Usually 6:30/7pm) | | |

Please let us know of any other times throughout the week that you may also be available to work for us should the opportunity arise

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When can you start working for us?

If you have a disability, please tell us if there are any reasonable adjustments we can make to help you in your application or with our recruitment process.

Right to Work in the UK

Do you need a work permit to work in the UK? Yes / No

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References

Please give the names and contact details of 2 people who we can ask to give you a reference. At least one should be your current or most recent employer, if previous employment exists. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.

Referee 1

| | |
|-----------|--|
| Name: | |
| Address: | |
| Postcode: | |
| Phone: | |
| Email: | |

Referee 2

| | |
|-----------|--|
| Name: | |
| Address: | |
| Postcode: | |
| Phone: | |
| Email: | |

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| Declaration |
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I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date:

Please return this completed form by the application deadline to
office@brightonyouthcentre.org.uk

or by post to
**Brighton Youth Centre,
64 Edward Street
Brighton BN2 0JR**

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