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| BRIGHTON YOUTH CENTRE JOB DESCRIPTION |  |  |

**Job Title: Skatepark Staff Team Member**

# Reports To: Skatepark Co-ordinator / BYC CEO

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| Main Purpose of the Job To join our small team of staff to work in the skatepark during opening hours. This will mainly consist of a mixture between staffing the park during open sessions, and teaching skateboarding during skateboarding lessons.  All roles, responsibilities and expected approaches to work will be taught through explanation and shadowing.  Staff would be expected to reach a level of competence to where they can take on the lead role in a session, bearing extra roles and responsibilities. |

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| Key Accountabilities  * 1. Maintaining the running of the park while open to the public. Preparing for the park to open, signing in attendees and bringing a session to a close.   2. Monitoring a session to make sure everyone is safe, that all attendees are there with good purpose and are respecting the park and its rules.   3. To work with other staff members in teaching skateboarding to all ages, in line with the existing approach to teaching laid out by staff at BYC.   4. To support young people when and where necessary in their development as skateboarders and positive members of society.   5. To ensure equipment and skate facilities are safe and in good working order and to help, where necessary, with the maintenance of the equipment and facilities.   6. To assist with the monitoring and evaluation and report on each session’s events and the young people’s development.   7. To undertake training and attend supervision and staff meetings when necessary.   8. Any other duties which are in line with the grade and general level of responsibility of the post.   Additional duties to come with relative experience.   1. Taking on the Leader in Charge role in a session, taking lead responsibility for the session and its attendees, and for evaluating the session. 2. Opening and closing, and overseeing the building as a whole. |